

Career Structure for Bindery Officers Cadre

Post	Qualification	Salary	Remarks
1. Bindery Officer/ Foreman Bindery Assistant Superintendent Bindery/ Technical Officer Bindery	I. OND in relevant field plus appropriate Trade Test qualification and 3 years' experience II. Satisfactory attendance at an approved Binding School plus success at the relevant City & Guilds examination or its equivalent	CONUSSS6	A suitable Assistant Bindery Officer plus OND or Trade Test or City and Guilds equivalent with 3 years working experience may be eligible.
(2) Higher Bindery Officer/Superintende nt of Bindery	I. Same as above with at least 6 years' experience, 6 of which must be in supervisory capacity. II. By direct appointment, City & Guilds Certificate in General Book Binding or equivalent Polytechnic Certificate in Craft Book Binding with at least 6 years' experience	CONUSSS 7	A suitable Bindery Officer/Foreman Bindery/Assistant Superintendent Bindery/Technical Officer Bindery plus Certificate in Craft Book Bindery with years of working experience is qualified for the post
(3) Senior Bindery Officer/Higher Superintendent of Bindery	I. Same as (II) above with at least 9 years' experience of which must be in supervisory capacity. II. By direct appointment, Craft Book-Binding Certificate from any approved School of Printing City & Guilds Certificate in General Book Binding or equivalent Polytechnic Certificate in Craft Book-Binding with at least 9 years' experience.	CONUSSS 8	A suitable Higher Bindery Officer/ Superintendent of Bindery with years of continuous productive service may be so promoted.